



## Rural Payments Agency

RPA Rural Development  
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12/02/2020

Barnsley Metropolitan Borough Council  
Parks Services  
Economy Culture And Housing  
Westgate Plaza 1  
Barnsley PO Box 605  
S70 9FF

FAO: Mrs Sarah Ford

Dear Madam

**RURAL DEVELOPMENT PROGRAMME FOR ENGLAND (RDPE) 2014 - 2020**

**RDPE SCHEME: Growth Programme**

**SUB MEASURE: 7.5 - Support for investments for public use in recreational infrastructure, tourist information and small scale tourism infrastructure**

**PROJECT REFERENCE AND NAME: 111359 - Little Don Trail, Phase 2/3 (Langsett to Stocksbridge)**

**SBI NUMBER: 107175166**

1. I am writing on behalf of the Secretary of State for the Department for Environment, Food and Rural Affairs ("the Secretary of State") with reference to your application for grant assistance under the RDPE 2014 – 2020 ("the Application"). The Application was made by Barnsley Metropolitan Borough Council. It was received on 01/08/2019 and is for a grant to support a project to create 3km of compacted stone bridleway along the dismantled railway line from the access track at Alderman Head Cote, Langsett, S36 4GY eastwards to finish at the A616 crossing near Equitrek Limited, Sheephouse Wood, Stocksbridge S36 4GS ("the Project").
2. I am pleased to inform you that the Rural Payments Agency ("the RPA") has approved the Application and will award a grant of £476,734.22 which is 80.00% of the Eligible Expenditure up to the maximum sum of £595,917.78. The grant is awarded on the terms set out in this grant funding agreement ("the Agreement"). The Agreement is made up of:
  - a. This letter and its annexes A-D (together, "the Agreement Document")
  - b. The Terms and Conditions
  - c. Guide to Managing a Successful Project

3. The grant is provided through the RPA using funds jointly provided by the European Agricultural Fund for Rural Development and by Defra.
4. The amount of the grant offered is contained within Annex B and funding will be paid in accordance with the requirements set out in this Agreement. The award will be paid from RDPE Sub Measure 7.5.
5. The following are the key dates for this Agreement:

	Key Dates	Date
a)	The <b>Start Date</b> , being the date on which the Agreement commences and the earliest date that expenditure incurred by you in relation to the project can be Eligible Expenditure.	12 February 2020
b)	The <b>Completion Date</b> , being the date by which you shall complete your project <b>and</b> have submitted your final claim to the RPA	10 February 2021
c)	The <b>End Date</b> being the date on which the Agreement comes to an end, being 5 years after the date of the final payment. (For the avoidance of doubt, this date is an estimate and the actual End Date shall be the date being five years from the date of the last grant payment under the Agreement.)	10 February 2026

6. You declared in the Application that you are registered for Value Added Tax ("VAT") and will not be including VAT in your grant claims.
7. The amount of the grant available and payment will be in accordance with the Expenditure Profile in Annex B. The grant is awarded as a state aid under Commission Regulation (EU) No. 651/2014 of the European Parliament and of the Council of 17 December 2013 in accordance with Article 55 (10)
8. The principal RPA contact for this Agreement is Heather Ellison-Jones at the following address:  
  
**Rural Payments Agency  
Lancaster House  
Hampshire Court  
Newcastle Business Park  
Newcastle upon Tyne  
NE4 7YH  
020776 44209  
heather.ellison-jones@rpa.gov.uk**
9. In any correspondence please quote the Project Reference and Name **111359 Little Don Trail, Phase 2/3 (Langsett to Stocksbridge).**

10. If you wish to receive funding in support of the Project and you are willing to comply with the Agreement, please sign the Acknowledgement on both the original and duplicate of this Agreement Document and return one copy to the principal contact. Please do not detach the Acknowledgement. Please ensure that you carefully read all the documents that make up this Agreement, since by signing and returning the Acknowledgement you declare that you understand and will be bound by them.
11. This Agreement offer will automatically lapse if the RPA does not receive your Acknowledgement on or before the day that is 30 working days after the date of this letter.

Yours faithfully



**Pippa Herron**

**Rural Development Manager**

**Signed on behalf of the Secretary of State for the Department for Environment, Food and Rural Affairs**

**Attachments:**

Annex A – Delegated Signatories  
Annex B – Eligible Expenditure and Claim Submission  
Annex C – Outputs and Milestones  
Annex D – Project Specific Conditions  
Terms and Conditions  
Guide to Managing a Successful Project

## **ACKNOWLEDGMENT OF GRANT FUNDING AGREEMENT**

- 1 I/we acknowledge receipt of the Agreement and confirm that I/we wish to receive funding in support of the delivery of the Project, which is conditional on the terms as received.
- 2 I/we have signed this Acknowledgment in confirmation that I/we have read and understood the Agreement.
- 3 I/we have signed both copies of this Acknowledgment of the Agreement in the space indicated below and are hereby returning one copy to the principal contact at the RPA.

**Please note: This must be signed by one of the directors, owners or partners of the business as shown in the business accounts.**

**This will be the only signature accepted and will be held on file and checked with each claim for reimbursement of eligible project costs. If you wish to include additional signatures ensure that these are included at Annex A.**

SIGNED by, or for and on behalf of, Barnsley Metropolitan Borough Council:

Signature:

Name:

Date:

## ANNEX A - DELEGATED SIGNATORIES

If there are additional signatories who are authorised to sign grant claim forms and request variations in relation to the Project, those individuals must sign here.

**Please note: Additional signatories must be a member of the Beneficiary business.**

If the signatory is not included here, any claim submitted will be rejected and penalties could be imposed.

NAME .....

POSITION .....

SIGNATURE .....

NAME .....

POSITION .....

SIGNATURE .....

NAME .....

POSITION .....

SIGNATURE .....

I hereby declare, as signatory for this Agreement, the above additional signatories are authorised to sign claim forms and request variations in relation to this Project.

NAME .....

SIGNATURE .....

DATE .....

## ANNEX B – ELIGIBLE EXPENDITURE AND CLAIM SUBMISSION

A grant of £476,734.22 which is 80.00% of the Eligible Expenditure up to the maximum sum of £595,917.78 is awarded for the project on the terms set out in this Agreement.

### ELIGIBLE AND INELIGIBLE EXPENDITURE

The Eligible and Ineligible Expenditure is detailed in the tables below:

Eligible Expenditure				
Description of item	Accepted Supplier	Eligible Expenditure £ (excl VAT)	Grant Rate %	Grant Awarded (£)
Little Don Bridleway Trail	Esh Construction Ltd	595,917.78	80	476,734.22
	<b>Total £</b>	<b>595,917.78</b>	<b>80.0%</b>	<b>476,734.22</b>

Ineligible Expenditure		
Description of item	Supplier	Cost
Provisional sum (Highways England integration works)		20,000.00
Replacement bridge deck over Mortimer Road Bridge		60,000.00
Part time project manager		30,000.00
	<b>Total £</b>	<b>110,000.00</b>

**Please note: the Eligible Expenditure listed above cannot be added to, reduced or the specification altered without the prior written approval of the RPA.**

## CLAIM SUBMISSION

Claims must be submitted electronically to the RPA, with the Declaration printed out, signed and posted, along with all invoices and defrayal evidence, to the address provided to you with your claim form.

It is the responsibility of the Beneficiary to ensure that Ineligible Expenditure is not included within claims. Such Ineligible Expenditure will be removed and penalties could be applied.

The Claim Schedule is detailed below:

Claim Submission				
Claim	Claim Date	Eligible Expenditure £ (excl VAT)	Grant rate %	Grant £
Claim 1	10 August 2020	100,000.00	80%	80,000.00
Claim 2	10 November 2020	250,000.00	80%	200,000.00
Claim 3	10 February 2021	245,917.78	80%	196,734.22
<b>TOTAL</b>		<b>595,917.78</b>		<b>476,734.22</b>

**Please note:**

Grant funding is paid directly into the bank account attached to the business SBI number.

It is the responsibility of the Beneficiary to ensure a valid and active bank account for the business has been added to the SBI prior to submitting a claim. Failure to do so will result in your claim payment being delayed.

To add your bank account details you must contact the RPA helpline on 03000 200 301.

## ANNEX C – OUTPUTS AND MILESTONES

### RDP OUTPUTS

RDP Outputs					
	Baseline	Year 1	Year 2	Year 3	
Year Starting MM/YY	Dec-18	Dec-20	Dec-21	Dec-22	Total Project
Year Ending MM/YY		Nov-21	Nov-22	Nov-23	
Project Outputs	Current/ Baseline	Outputs achieved	Outputs achieved	Outputs achieved	Outputs achieved
All Projects					
Type of support		Destination management plans			
Type of investment		Other			
Type of business		Other			
Additional Number of Day Visitors (Tourism Projects)	5632	5632	2253	2703	10588
Additional Number of Overnight Visitor (Tourism Projects)		50	80	100	230
Population benefitting from improved tourism infrastructure		41541	0	0	



## PROJECT SPECIFIC OUTPUTS AND MILESTONES

Project Specific Outputs and Milestones	Date
Tree and vegetation removal only where required	20 March 2020
Esh Construction to commence works on Little Don Bridleway Trail West to East	30 March 2020
Barnsley MBC to design & construct Little Don Trail Bridge to accommodate construction traffic following procurement	30 March 2020
Completion of Works on Little Don Bridleway Trail signed off (date allows for poor winter weather)	30 October 2020
Official Opening of new 3km section of bridleway	31 October 2020
Complete and submit to RPA 1st annual RDPE Post Payment Monitoring Report	10 February 2022
Complete and submit to RPA 2nd annual RDPE Post Payment Monitoring Report	10 February 2023
Complete and submit to RPA 3rd annual RDPE Post Payment Monitoring Report	10 February 2024

## **ANNEX D – PROJECT SPECIFIC CONDITIONS**

1. The beneficiary shall provide, with the return of the signed GFA, evidence that Barnsley Council Cabinet has formally agreed to the project and the increase in match funding, as set out in the GFA.
2. The Beneficiary shall attend an inception meeting within six weeks of the RPA receiving Acknowledgment of the Agreement.
3. The Beneficiary shall comply with the Publicity Requirements applicable to the Project, as outlined in the Guide to Managing a Successful Project.
4. The Beneficiary shall submit to the RPA an annual Post Payment Monitoring Report at the end of Years 1, 2 and 3.
5. The Beneficiary shall ensure that the trail will be either a permanent bridleway or a minimum of 20 years permissive bridleway.